

CENTRAL BOARD OF SECONDARY EDUCATION
REGIONAL OFFICE
SECTOR – 5, PANCHKULA – 134 152

F- RO/CBSE/ADMN/PANCHKULA/DISP OF AB/16

Price: Rs. 500/-

Tender Form

The duly completed Tender form for disposal of Obsolete Books as per details given below along with earnest money of Rs. 50,000/- and addressed to the Regional Office, Sector – 5. CBSE, Panchkula must reach or can be kept in the Tender Box of this office up to **01.00 PM 10.02.2016**.

M/s are hereby authorized to submit their tender in response to the notice in Dated for purchase of Obsolete Books/Publications

This tender form contains total 4 pages. The approximate quantity of material for sale is as below:-

Sl. No. (A)	Name of Materials Obsolete Books/Publications	Quantity (approx.) 10 – 12 Ton
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The tender will be opened by the Committee constituted by the Board on **10.02.2016** at **03.00 PM** in the presence of those tenderers who may wish to be present at the time of opening. However, no separate intimation shall be given. The tenders without Earnest Money, incomplete or not in prescribed Performa shall be rejected.

REGIONAL OFFICER

Encls: Terms and Conditions along with form.

Terms and Conditions

1. The whole lot shall have to be lifted within 15 days from the date of work order against cash payment.
2. No tender shall be accepted without earnest money and after due date and time.
3. The quantity of the material mentioned may increase or decrease.
4. No revision of rates shall be permitted during the period of contract.
5. Delivery shall be made ex-stock and lifted by the tenderer at his own cost. Weighing shall be done on "Two Dharam Kantas". Weighing the unloaded truck in the first instance and then the loaded truck (loaded to its maximum capacity) in the presence of the Committee of the Board deputed for the purpose by the Competent Authority.
6. The highest bidder for the material shall have to deposit security deposit of Rs. 50,000/- in addition to EMD of Rs. 50,000/- before lifting the material.
7. In case of any default or breach of conditions stipulated above, the earnest money of Rs. 50,000/- and the additional security money of Rs. 50,000/- shall stand forfeited.
8. Sample of different items can be seen at Regional Office, Panchkula office hours (9.00 AM to 01.00 PM).
9. If the material is not lifted within the stipulated period given in the work order, the earnest money and additional security money will stand automatically forfeited.
10. Decision of the Chairman of the CBSE in all matters concerning the tender will be final and binding on all.
11. Sold Obsolete books & Publications of the Board should be Used only for preparation of pulp/lugdi and no paper/book be used for preparing of envelops etc. An undertaking in this regard is also required to be submitted to this office before lifting the material. In case of non-compliance the firm shall be liable to be blacklisted and pecuniary damages.
12. The validity of the rates will be for one year from the date of issue of work order.
13. **PAN** (Permanent Account Number) of the firm
14. The Competent Authority of the Board has a right to cancel all or part or any tender without assigning any reason thereof.
15. The jurisdiction for all kind of disputes will be Panchkula only.

The conditions mentioned at serial no. 01 to 16 are acceptable to me/us.

Signature _____

Name/Address of the agency: _____

Telephone/Mobile No (s) _____

Dated

Stamp:

RATE FOR ITEM

I/We/M/s. hereby submit tender for the purchase of obsolete books and Publications. I/We quote the rates as under:

Regional Office: PANCHKULA

Sl. No.	Name of Item(s)	Rates (Per Quintal)
01	Obsolete Books/Publications	Rs. Rs. (In words)

Authorized Signatory:

Name :

Name/Stamp of Agency:

Date: _____

All the terms and conditions given overleaf are acceptable to me/us. A Blank Draft of Rs. 50,000/- (Rs. Fifty thousand only) in favour of Secretary, CBSE, Panchkula is enclosed bearing Sl. No. dated /cash deposit in Regional Office vide Receipt no. dated as Earnest Money.

I/We undertake to purchase Board's obsolete books and publications against cash payment in case my/our rates are approved.

I/We also undertake that Board's obsolete books and publications will be used for preparation of pulp/lugdi only, and no paper will be used for making envelopes etc. In case of approval of my/our rates, all the terms and conditions mentioned in this tender form will be executed, before lifting the obsolete books and publications etc., **on a non judicial stamp paper of Rs. 100/- with two witnesses of both the parties i.e. tenderer and the Board, for which I/We also undertake the necessary action.**

Signature of Tenderer(s)
Address

Phone No.
Office
Resi.
Mob.
Tender form no.
Purchased vide
Cash receipt no.
Dated

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